#### ANNEXUREI

# Format to be submitted by listed entity on quarterly basis

Name of Listed Entity
 Quarter ending

- S Chand And Company Limited - 31-Mar-2019

# i. Composition Of Board Of Director

t l e ( M r . / M s )	Name of the Director	DIX	PAN	Cate gory (Chai rpers on /Execut tive/No n-Execut ive/ Indepe ndent/ Nomin ee)	S u b C a t e g o r y	Dat e of App oint me nt	Dat e of ces sati on		No of Dir ect ors hip in list ed enti ties incl udi ng this list ed enti ty	No of me mb ers hips in Au dit/ Sta keh old er Co mm itte e(s) incl udi ng this list ed enti ty	No of post of Chairper son in Audit/ Stak ehol der Committee held in liste dentities including this liste dentity	Me mbe rshi p in Co mmi ttee s of the Co mpa ny	Remarks
Mr .	Desh Raj Dogra	0 0 2 2 6 7 7 5	AD ZP D5 926 E	ID,C & NED		10- Nov- 2016		6 0	4	7	2	AC,N RC	
Mr	Himanshu Gupta	0 0 0 5 4 0 1 5	AE RP G5 035 N	ED	M D	22- May- 2014				1 Com	0	AC,N RC	

Mr	Dinesh Kumar Jhunjhnuwala	0 0 2 8 2 9 8 8	AH LPJ 429 9E	ED	M D	28- Mar- 2019		1	1	0	AC,N RC	
Mr	Sanjay Vijay Bhandarkar	0 1 2 6 0 2 7 4	AA IPB 092 7D	ID		10- Nov- 2016	6 0	5	10	2	AC,N RC	
Mr s.	Archana Capoor	0 1 2 0 4 1 7	AB SP C4 053 C	ID		10- Nov- 2016	6 0	6	2	1	AC,N RC	
Mr	Rajagopalan Chandrashekar	0 3 6 3 4 0 0 2	AE PP C7 680 F	ID		23- Jul- 2018	6 0	1	3	0	AC,N RC	
Mr s.	Savita Gupta	0 0 0 5 3 9 8	AA PP G0 819 E	NED		20- Oct- 1989		1	1	1	AC,N RC	
Mr	Gaurav Kumar Jhunjhnuwala	0 3 5 1 8 7 6 3	AG DP J73 78 M	NED		11- Apr- 2011	Con	1	0	0	AC,N RC	

110055 T

Mr	Sanjay Gujral	0	AA	NED	05-	05-		To	T 0	1	
	- mguy cuj.u.	1		IVLD		1	0	0	0	AC,N	
		1	AP		Nov-	Ma				RC	
		2	G3		2018	r-				I C	
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		2									-
		6									
		3									

Company Remarks		
Whether Permanent chairperson appointed	Yes	

## ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Sanjay Gujral	NED	Member	05-Nov-2018	05-Mar-2019
2	Sanjay Vijay Bhandarkar	ID	Member	14-Feb-2019	03-14141-2019
3	Desh Raj Dogra	ID,C & NED	Member	30-Nov-2016	
4	Archana Capoor	ID	Chairperson	30-Nov-2016	

Company Remarks	-	
Whether Permanent	Yes	
chairperson appointed		

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Rajagopalan Chandrashekar	ID	Member	05-Nov-2018	
2	Himanshu Gupta	ED	Member	30-Nov-2016	
3	Savita Gupta	NED	Chairperson	30-Nov-2016	

Company Remarks		
Whether Permanent	Yes	
chairperson appointed		

c. Risk Management Committee

Sr.	Name of the Director	0.4	0	1		
31.	Name of the Director	Category	Chairperson/Membership	Annointment	Cessation Date	٦
No.		, ,	para a minimo mo mp	Appointment	Cessation Date	1
100.				Date		
				Date		-

Company Remarks	
Whether Permanent	
chairperson appointed	

# d. Nomination and Remuneration Committee



Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Sanjay Gujral	NED	Member	05-Nov-2018	05-Mar-2019
2	Desh Raj Dogra	ID,C & NED	Member	30-Nov-2016	2017
3	Archana Capoor	ID	Chairperson	30-Nov-2016	

Company Remarks		
Whether Permanent	Yes	
chairperson appointed		

# iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter
05-Nov-2018	14-Feb-2019
19-Dec-2018	

Company Remarks		
Maximum gap between any two consecutive (in number of days)	56	

## iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Requirement of Quorum met (details)	Whether requirement of Quorum met (Yes/No)
Audit Committee	05-Nov-2018	14-Feb-2019	4	Yes
Nomination & Remuneration Committee		14-Feb-2019	3	Yes
Stakeholders Relationship Committee	09-Oct-2018	08-Jan-2019	2	Yes

Company Remarks		
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	100	

## v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Not Applicable	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable	

New Delhi 110055

Disclosure of notes on related	
party transactions and	
Disclosure of notes of material	
related party transactions	

#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee No
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 100 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes
  - b. Any comments/observations/advice of Board of Directors may be mentioned here:

nThe Nomination and Remuneration Committee comprised of three members. One of the member of the Committee, Mr. Sanjay Gujral had resigned with effect from 05.03.2019. The Company is in the process of appointing another Director as member of the Nomination and Remuneration Committee.

Name

Designation

Jagdeep Singh

Company Secretary & Compliance Officer

#### **ANNEXURE II**

# Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

Item	Complianc e status	Compai	ny Remark	Website
Details of business	Yes			www.schandgroup.con
Terms and conditions of appointment of	Yes	1 21 111		www.schandgroup.con
Composition of various committees of	Yes	T		www.schandgroup.con
Code of conduct of board of directors and	Yes			www.schandgroup.con
Details of establishment of vigil mechanism/				www.schandgroup.com
Criteria of making payments to non-	Yes			www.schandgroup.com
Policy on dealing with related party	Yes			www.schandgroup.com
Policy for determining 'material' subsidiaries				www.schandgroup.con
Details of familiarization programs imparted				www.schandgroup.con
Contact information of the	Yes			www.schandgroup.com
designated officials of the listed			.	www.scrianagroup.com
email address for grievance redressal and	Yes			www.schandgroup.com
Financial results	Yes			www.schandgroup.com
Shareholding pattern	Yes			vww.schandgroup.com
Details of agreements entered into	Not			www.scrianugroup.con
121	Applicable		~	
	Not		*	
Il Annual Affirmations	IVOL			
Particulars	Regulati	0 <i>n</i>	Compl	
	Number	011	iance	Company
			status	Remark
Independent director(s) have been	16(1)(b)	§ 25(6)	Yes	
appointed in terms of specified criteria of				
independence' and/or 'eligibility'				
Board composition	17(1)		Yes	
Meeting of Board of directors	17(2)		Yes	
Review of Compliance Reports	17(3)		Yes	
Plans for orderly succession for	17(4)		Yes	
appointments				
Code of Conduct	17(5)		Yes	
Fees/compensation	17(6)		Yes	
Minimum Information	17(7)		Yes	
Compliance Certificate	17(8)		Yes	
Risk Assessment & Management	17(9)		Yes	
Performance Evaluation of Independent Directors	17(10)		Yes	
Composition of Audit Committee	40/41		V	
Meeting of Audit Committee	18(1)		Yes	
Composition of nomination & remuneration	18(2)	) \	Yes	<u>L </u>
committee	19(1) & (2	()	No	The Nomination and
Composition of Stakeholder Relationship Committee	20(1) & (2	?)	Yes	
Composition and role of risk management committee	21(1),(2),	(3),(4)	Not Applicable	
/igil Mechanism	22		Yes	
Policy for related party Transaction	23(1),(5),	(6) (7) 8	Yes Comp	

Prior or Omnibus approval of Audit Committee for all related party transactions	23(2), (3)	Yes
Approval for material related party transactions	23(4)	Yes
Composition of Board of Directors of unlisted material Subsidiary	24(1)	Yes
Other Corporate Governance requirements with respect to subsidiary of listed entity	24(2),(3),(4),(5) & (6)	Yes
Maximum Directorship & Tenure	25(1) & (2)	Yes
Meeting of independent directors	25(3) & (4)	Yes
Familiarization of independent directors	25(7)	Yes
Memberships in Committees	26(1)	Yes
Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel	26(3)	Yes
Disclosure of Shareholding by Non- Executive Directors	26(4)	Yes
Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	Yes

Other	Inform	ation
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### III Affirmations:

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. - Yes

Other Information

Designation

Name

Jagdeep Singh S DON Company Secretary & Compliance Officer